

## FACT SHEET 3: OFFICE BEARERS

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Office bearers are elected at a P&C Association's annual general meeting. Only financial P&C members are eligible to stand for these positions.

A President, two Vice-Presidents, a Secretary and a Treasurer will be elected, as per the standard and prescribed constitutions.

No more than one officer position can be held by the same person.

Members of the same family can hold office-bearer positions at the same time.

Office-bearers can be elected regardless of their place or type of employment.

Employees of the P&C Association are not permitted to hold an office-bearer or executive position within the association.

If an office-bearer position becomes vacant between annual general meetings, the position is to be filled through an election at any general meeting.

In the absence of a canteen committee, office-bearers, as a group are responsible for the management of the canteen.

Signatories to all P&C financial accounts, including sub-committees, are the officers of the P&C Association (President, Vice-Presidents, Secretary and Treasurer).