



Quick Member Info

ABN

What is an ABN?

An ABN is an Australian Business Number as issued by the Australian Business Registry. The Australian Business Registry (ABR) is maintained by the Australian Taxation Office (ATO). An ABN is a unique 11 digit identifying number that businesses use.

Does our P&C Association need to have an ABN?

Yes. It is essential for all P&C Associations to hold an Australian Business Number. Operating a P&C Association without an ABN will result in your P&C Association incurring income tax on any profits.

I have been recently elected as the new Secretary where do I find our ABN?

All of your P&C Association correspondences should have the ABN situated on it. If you need to look up the ABN visit the [Australian Business Registry](#) and enter your P&C Association name in the search bar.

Our P&C Association doesn't have an ABN.

Applying for an ABN is simple and can be completed online by one of your P&C Association Office-bearers. Visit the [Australian Business Registry](#) and follow the application process, an ABN will issued by the ABR on completion. Make sure that you update your P&C Association resources so that the ABN is placed on all correspondences, invoices and websites.

When do need to notify the ABR of changes?

After the AGM changes to the responsible persons must be changed within 28 days.

What entity type should we have on our ABN?

In if your P&C Association is not incorporated it should be "Other unincorporated entity".

If your P&C Association is incorporated under the Parents and Citizens Associations Incorporation Act 1976 No 50 it should be "Other incorporated entity".

How can we alter details on our ABN number?

[Update your ABN Details](#) at the Australian Business Register website.

If you require further information or clarification contact P&C Federation's Member Services Team mail@pandc.org.au or 1300 885 982

Version:	1.0	Date:	May 2016
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