



Quick Member Info

Australian Charities and Not-for-profits Commission (ACNC)

Who is the ACNC?

The Australian Charities and Not-for-profits Commission is the national, independent regulator for charities. They can be contacted via their website www.acnc.gov.au or phone 13 22 62.

Does our P&C Association need to register with the ACNC?

It is a decision of each individual P&C Association if they are to register as a charity with the ACNC.

Registration with the ACNC is required to be classed as a charity, charities must be registered with the ACNC to apply for [charity tax benefits](#) from the Australian Taxation Office (ATO) these include; Income Tax Concessions, Goods & Services Tax (GST) concessions and Fringe Benefit Tax (FBT) Rebate.

Registering with ACNC allows members of the public to view your P&C Association details online and identifies if your P&C Association has fulfilled its obligations under the ACNC Act 2012. All ACNC registered P&C Associations are required to submit an [Annual Information Statement](#) (AIS) to the ACNC. Each year after the Annual General Meeting your P&C Association will need to update the responsible person's information and contact details via the ACNC portal this is required within 60 days of the changes.

How can we register for as a tax concession charity?

The Australian Taxation Office answers: [Tax concession charity](#) (TCC) – this type of endorsement is where we approve an organisation to access charity tax concessions such as income exemption, GST concessions and FBT concessions. TCC endorsement is only available to charities registered with the ACNC. If you're Not for Profit (NFP) organisation is a charity that chooses not to register with the ACNC, it cannot apply for endorsement with us. If your NFP organisation is not a charity, this type of endorsement does not apply to your organisation. NFP clubs, societies and associations that are not charities can generally self-assess (that is, work out for themselves) whether they are entitled to tax concessions. TCC endorsement does not entitle an organisation to receive tax-deductible gifts. To access this concession, an organisation must be a Deductible Gift Recipient (DGR).

What if we are not registered with the ACNC and wish too?

Visit the ACNC website and start your registration today; [Register my Charity](#)

How/when do I lodge my charity's financial statements?

If you require further information or clarification contact P&C Federation's Member Services Team mail@pandc.org.au or 1300 885 982

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Each charity must submit an Annual Information Statement (AIS) each year to the ACNC – within six months of the end of the charity [reporting period](#). From the 2014 reporting period, onwards, medium and large sized charities must also submit financial reports.

The easiest way to submit your charity's AIS is through the [ACNC Charity Portal](#). You will be asked to enter financial and other information into the online Annual Information Statement form as well as uploading any financial report your charity may need to submit.

Make sure the figures you put in the financial information questions in the online form match those in your financial statements, For example the totals for income, expenses, assets and liabilities. Find out more about [reporting to the ACNC](#) and [Reporting Annually](#).

My charity's reporting period is not 1 July to 30 June – when do I have to report?

Some charities don't use the ACNC's standard reporting period of **1 July to 30 June**. If this is the case for your charity check the Register to see if the ACNC has this recorded.

If ACNC doesn't already have your reporting period correctly displayed on the Register please [request a different reporting period \(not 1 July to 30 June\) through the Charity Portal](#).

We no longer know who our contact person was/is?

By completing the following [Form 3B: Change of Charity Details section C and submitting to the ACNC will send a new password for access to your portal](#). This form can also found on the ACNC website under **Publications** and then select **Forms**.

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