

# Community Building Partnership

2021 Program

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Community Grant Programs



# Federation of Parents & Citizens of NSW

2021 Program



# CBP 2021 Overview

- What is the CBP Program?
- Who can apply for funding?
- What funding is available?
- Application process for P&C's
- Assessment process
- Assessment criteria
- Approval process
- If an application is successful
- Key dates
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# Who can apply?

Applicant	Eligible?
NSW association and non-distributing co-operatives registered with NSW Fair Trading	✓
Local Aboriginal Land Council, or Indigenous corporations registered with the Office of the Registrar of Indigenous Corporations	✓
NSW local councils (and their section 355 committees) operating under the Local Government Act 1993. Must provide evidence of cash matching at the time of application.	✓
Not-for-profit entities incorporated under an Act of Parliament	✓
Trusts that are registered with the Australian Charities and Not-for-profits Commission (ACNC)	✓
Public companies limited by guarantee	✓

# Eligible Projects and Funding

CBP will consider funding requests between \$5,000 and \$150,000 for projects involving:

- **Capital works** including construction of new community infrastructure as well as refurbishment, repair and maintenance of existing community infrastructure
- **Purchase of equipment** with a minimum individual asset value of more than \$5,000
- **Purchase of vehicle[s]** with a minimum individual asset value of more than \$5,000

# Changes to eligibility for 2021

- Requests must be between \$5,000 and \$150,000
- An application for a vehicle purchase must be selected separately to a capital works and/or equipment purchase.

## **CBP will not fund projects by:**

- Organisations with unacquitted CBP2018 projects (as at 14 May 2021)
- Organisations with outstanding Progress Reports for CBP2019 projects (as at 14 May 2021)

# Parents & Citizens Applications

- P&C's must be incorporated as of 14 May 2021 to be eligible to apply for CBP funding, and provide evidence
- P&C's can determine or apply for incorporation status through the P&C Federation Members Services
- **Tel: 1300 885 982**
- **Email: [memberservices@pandc.org.au](mailto:memberservices@pandc.org.au)**

## School Principals and the Asset Management Unit (AMU)

- P&C's ***must consult*** with their school principal about any proposed projects on school grounds
- P&C's ***must complete an AMU form*** which must be signed by and then submitted by the school principal to the AMU
- **Note:** the school principal's signature on the AMU form doesn't give approval for the works, the AMU's final approval is required once an application is successful.

# Application Process 19 April – 14 May

**Applications are made online via:**

[www.communitybuildingpartnership.smartygrants.com.au/applicant/login](http://www.communitybuildingpartnership.smartygrants.com.au/applicant/login)

- Applicants will be asked to register if they do not have an account.
- Once logged into Smarty Grants they will click ***start new submission***.
- Applicants must complete one application form for each project location.
- Joint applications must be successful in the home electorate first.
- **‘Start early, submit early’** - applications must be submitted by 5pm AEST Friday 14 May 2021 – ***Late applications cannot be accepted.***



# Application Process 19 April – 14 May

## Considerations due to the current COVID – 19 restrictions

The CBP Team acknowledges that organisations may have some difficulty in providing non mandatory documentation at the application stage.

### Please remember:

- All applications will continue to be processed online and the CBP 2021 Team will be available to answer any application or technical enquiries.

Applicants are encouraged to provide the following documentation in their application where applicable, but will not be ruled ineligible if this is not possible:

- Quotations
- Land owner consent
- Certificate of currency for Public Liability Insurance
- Development approvals

**NOTE: This documentation will be required officially if the application is successful before any funding can be released.**

# Assessment Process

**Applications are assessed in two stages:**

## **Stage 1: Eligibility 17 May – 16 July 2021**

- Organisation is eligible to apply.
- Project type is eligible for funding.
- Application is completed correctly & meets program requirements.

## **Stage 2: Merit 19 July – 13 August 2021**

- Application is assessed in NSW electorate where project is located.
- Eligible projects will be assessed by the relevant MP and Independent Review Panel Members – ***Must be completed by 13 August***
- ***SmartyGrants access to applications will be deactivated shortly after 13 August***

Recommendations for projects to receive funding are based on these assessments – *further advice will be provided at next info session on 14 July*

# Assessment criteria

Projects are assessed to determine relative merit against the program criteria that are equally weighted.

- **Enhance facilities:** develop a vibrant, sustainable and inclusive community through the enhancement or construction of community infrastructure.
- **Meets community need:** supports activities and services needed by local communities.
- **Increase community participation:** encourages participation in activities or services needed by a broad section of the community.
- **Organisation's capacity:** the applicant has capacity to deliver the project on time and within scope.

# Approval Process – October 2021

## Premier approval:

- When all projects recommended for funding have been confirmed with each Member, a final list is then submitted to the Premier for final approval.

# If a project is successful

## Successful applicants:

- All successful applicants will be notified of the outcome of their application during November 2021.
- Instructions on how to log on and claim a grant will be made available.
- A list of all successful applicants will be available on the CBP website in mid November 2021.
- MPs will be notified of the outcome one week in advance.

# Key Dates 2021

Date	Activity
From 12 April - 14 May	MPs promote the program to their local communities (MP promotional assets will be available shortly at <a href="http://www.nsw.gov.au/cbp/2021MPassets">www.nsw.gov.au/cbp/2021MPassets</a> ) Advertising will run between 15 Apr – 14 May TBC)
19 April – 14 May	Applications accepted online <b>Late applications will not be accepted.</b> Applicants must submit via SmartyGrants before 5pm, 14 May
On 14 July	Next MP virtual briefing – Assessment and funding recommendation process
<b>19 July – 13 August</b>	<b>MP and IRP Assessment period</b>
Mid November	Successful projects announced on <a href="http://nsw.gov.au/cbp">nsw.gov.au/cbp</a>

# Key contacts

## CBP 2021 Team: Applications Support

Email: [CBP2021@dcj.nsw.gov.au](mailto:CBP2021@dcj.nsw.gov.au)

Tel: 02 8753 8144

## DPC CBP: MP Support

Email: [DPC-CBPinfo@dpc.nsw.gov.au](mailto:DPC-CBPinfo@dpc.nsw.gov.au)

Tel: Tina Ward 02 9228 3508

Anna Choy 02 9228 5214

# Questions?