

# Community Building Partnership Grants – 2021 Round

## Answers to your questions about AMU approvals from the CBP Team

### **1. Is AMU approval required before submission?**

No, approval from the Department of Education's AMU is not required at the time of submission.

AMU approval is only required after you are notified that your application is successful.

The approval from the Department of Education's AMU is the owner's consent for the project to be delivered.

For capital works projects, owner's consent is required before funding can be released.

If the project scope is to purchase equipment without any installation or purchase vehicle/s, owner's consent may not be required. If in doubt, call the CBP hotline 02 8753 8144 to confirm.

### **2. Do you know how long approvals take?**

The length of the approval process may vary according to the complexity of the project scope, the total project cost and if approvals are required from local council, Crown Lands and Heritage Councils etc. Please check with the Department of Education for further information.

### **3. How would we get AMU approval prior to getting a confirmation of a successful application?**

From our understanding, there are two ways to get approval from the Department of Education. For Tier 1 projects, the school principal just needs to register with the School Infrastructure website and fill in a checklist. For non-Tier 1 projects, the school principal will need to seek approval and sign off by their respective AMU director.

For instance, a replacement of an existing air-conditioner, like for like, can be a Tier 1 project. However, installation of air-conditioning where there isn't any will not be a Tier 1 project.

Department of Education has advised that the school principal is to decide which way to choose. So it is advisable for the school principal to start the conversation with the Department of Education early. By the time the P & C receives the grants outcome in November, the school principal can seek approval in the right form.

### **4. Do public schools need DA approval or only AMU approval?**

The answer to this question depends on the project scope. For instance, if a school sign is to be installed on the pavement outside the school, you may need to obtain development consent from the local council. If in doubt, check with your local council or your contacts in AMU.