How to create your new single coloured logo
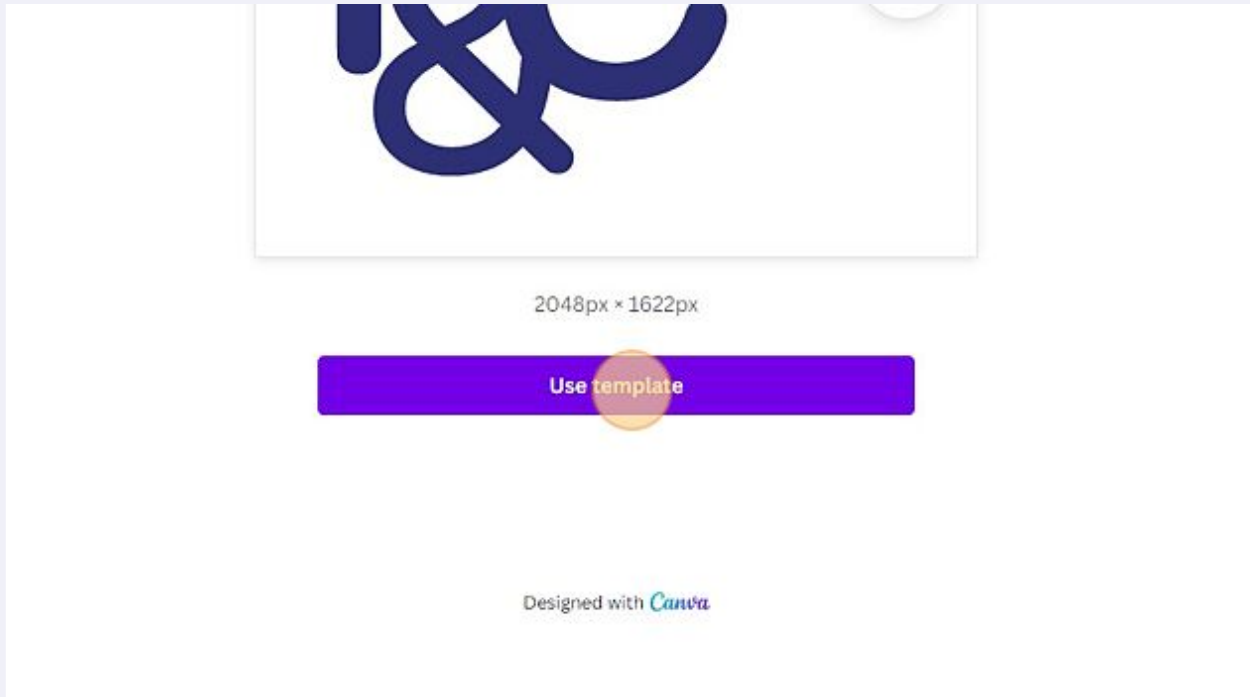
1 Click on the single colour logo.

either the 3 colour or 1 colour logo below to open in it Canva, select "use this template"
nload these while in Canva by clicking on the Share option in the top right corner and

ON

ASSOCIATION

2 2. Click "Use template" and login to your canva account. If you do not have a canva account, you can create one for free.
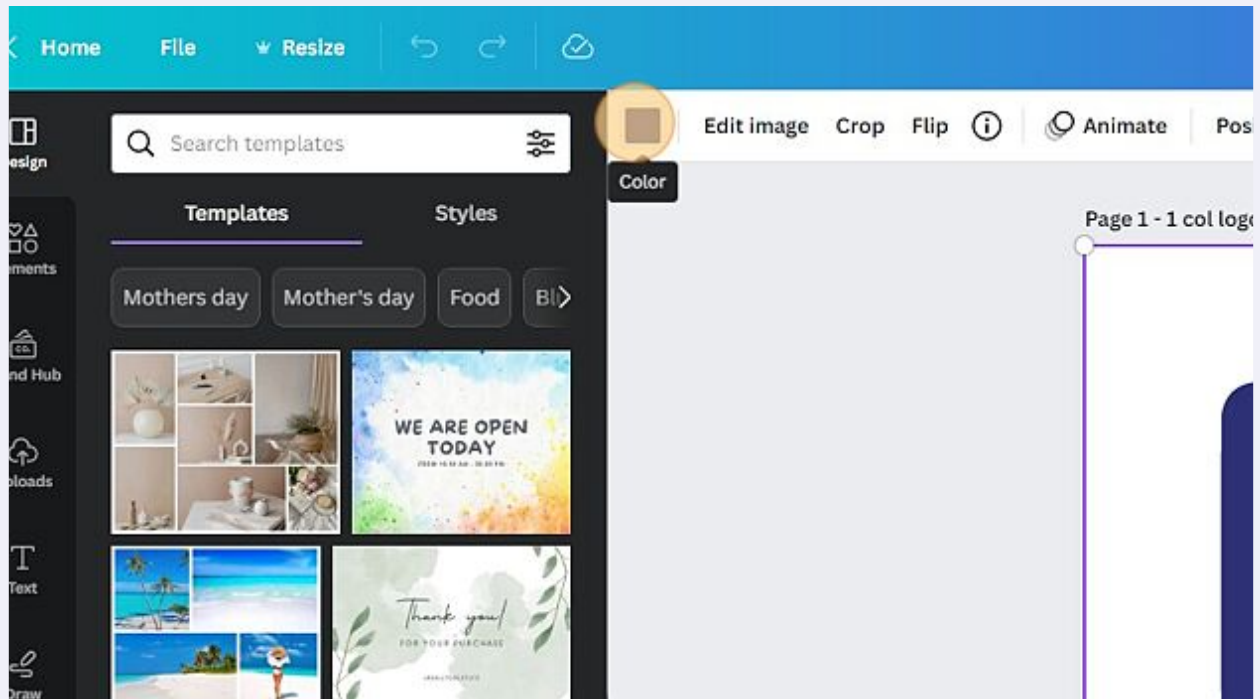
2048px × 1622px

Use template

Designed with Canva

3 You will automatically open up the logo template. Within the template are four different styled logos that you can choose from. You will be able to select the logo and text to customise them in accordance to your school colours.
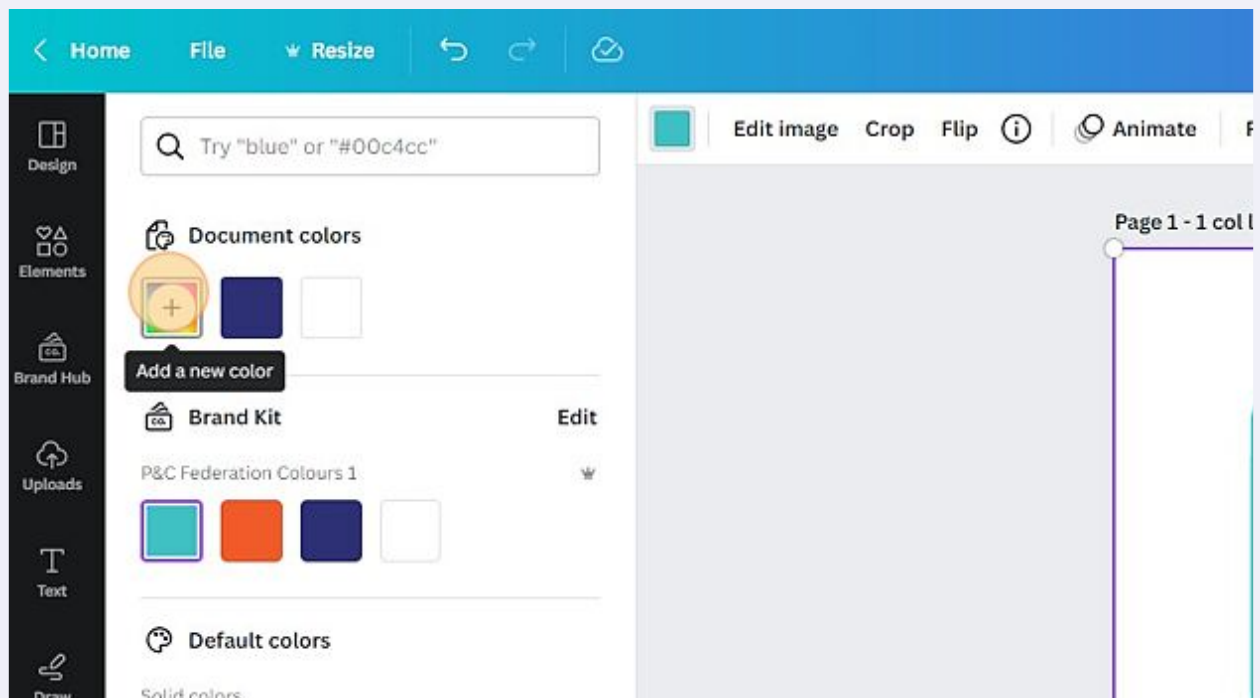
ASSOCIATION

4   To change the colour, select the logo and/or text you wish to change and then select the colour box on the top left of the screen.
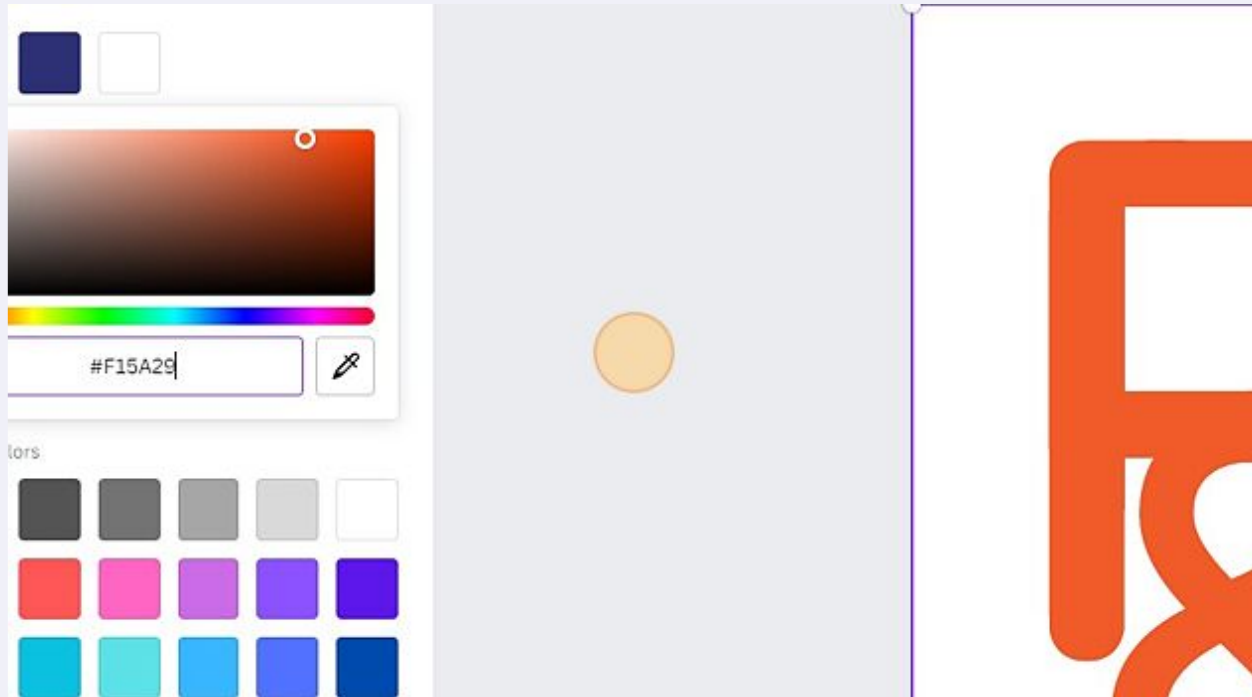

5   Click here.

6 Enter the hex code of the colour you wish to use or select a colour from the colour panel. You can check with your school for the colour hex codes of your school colours.
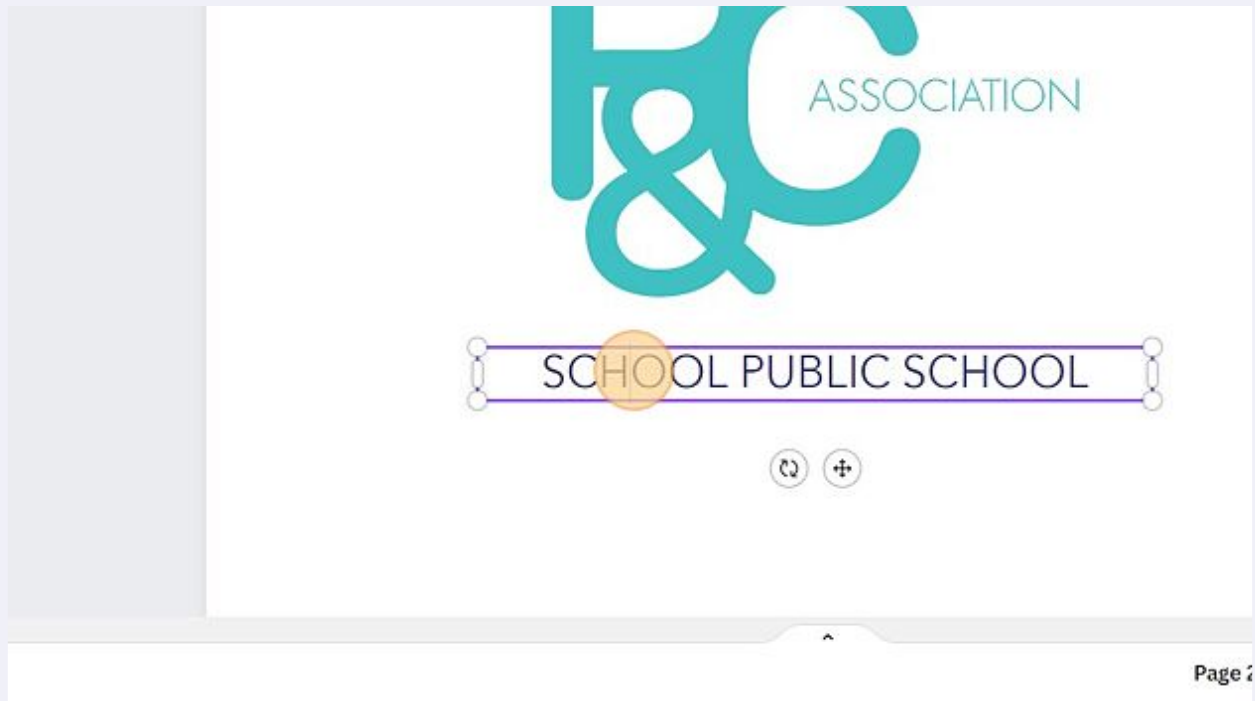

7 Repeat steps 4-6 for each logo and text you wish to change colours.

8 For the single line logo: You will be able to add your school name to the logo by clicking "SCHOOL PUBLIC SCHOOL" and entering the name of your school.
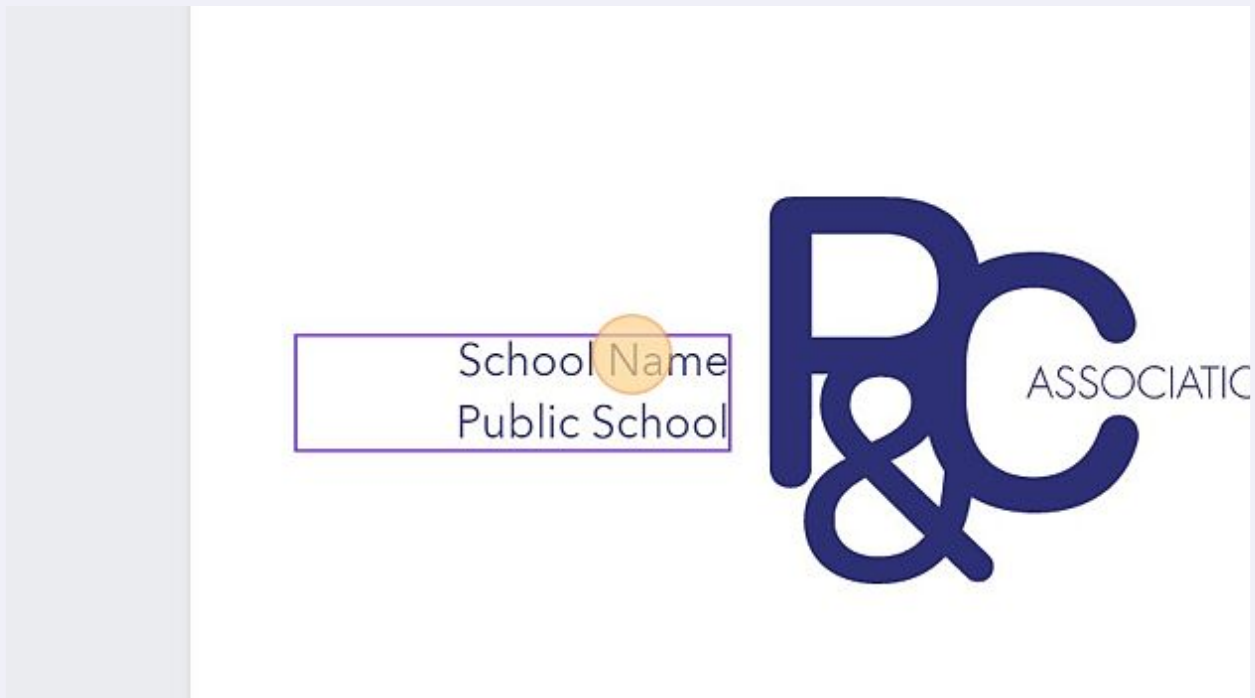

9 For the double line logo: you will be able to add your school name to the logo by clicking "School Name" and entering the name of your school.
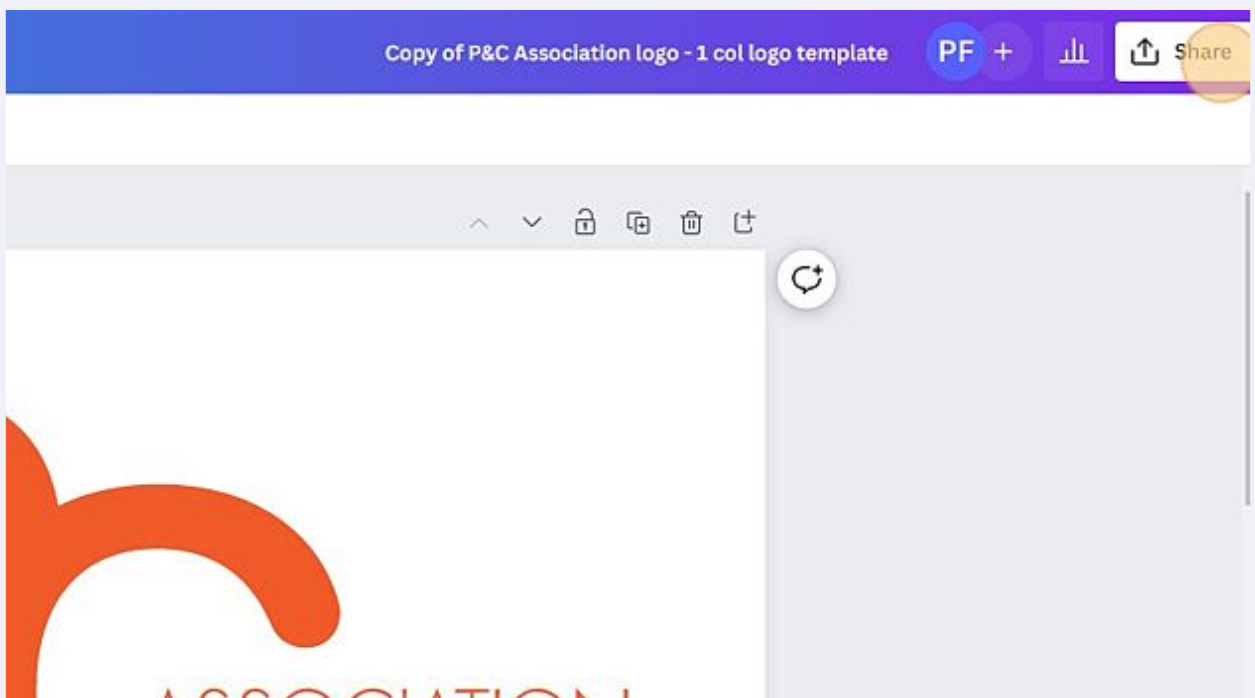
10 For the text on the left: you will be able to add your school name to the logo by clicking "School Name Public School" and entering the name of your school. Press "Enter" after the school name to ensure that the words "Public School" appear under your school name.
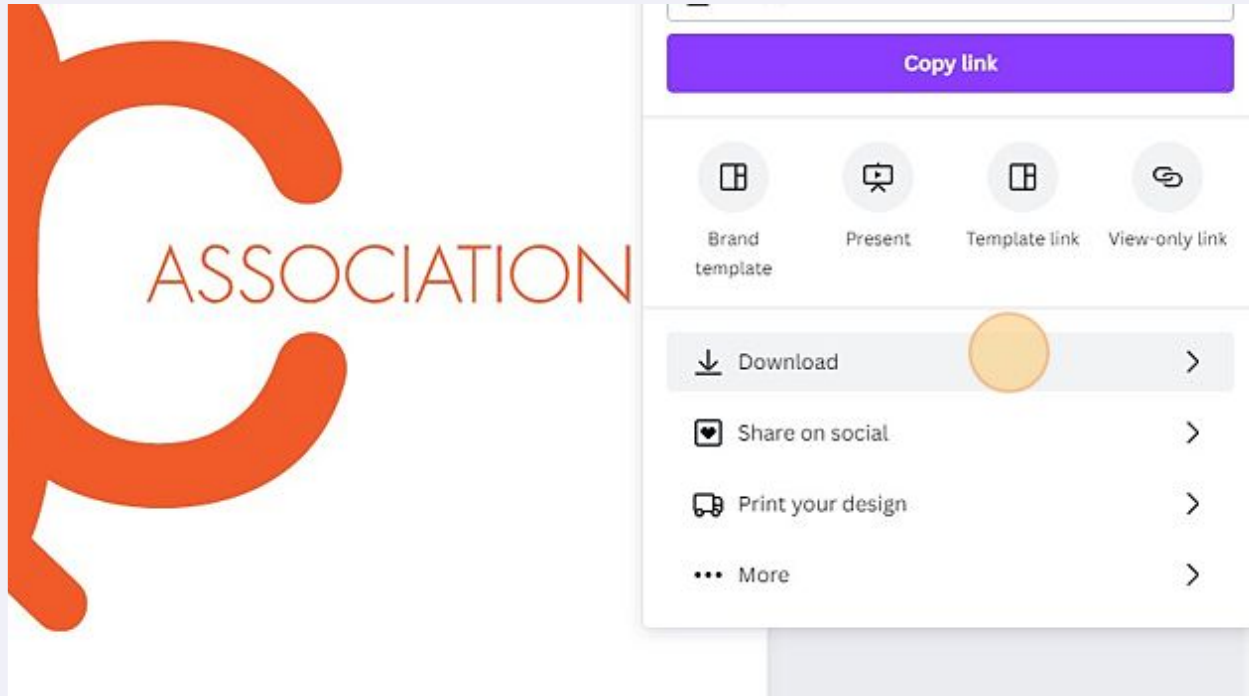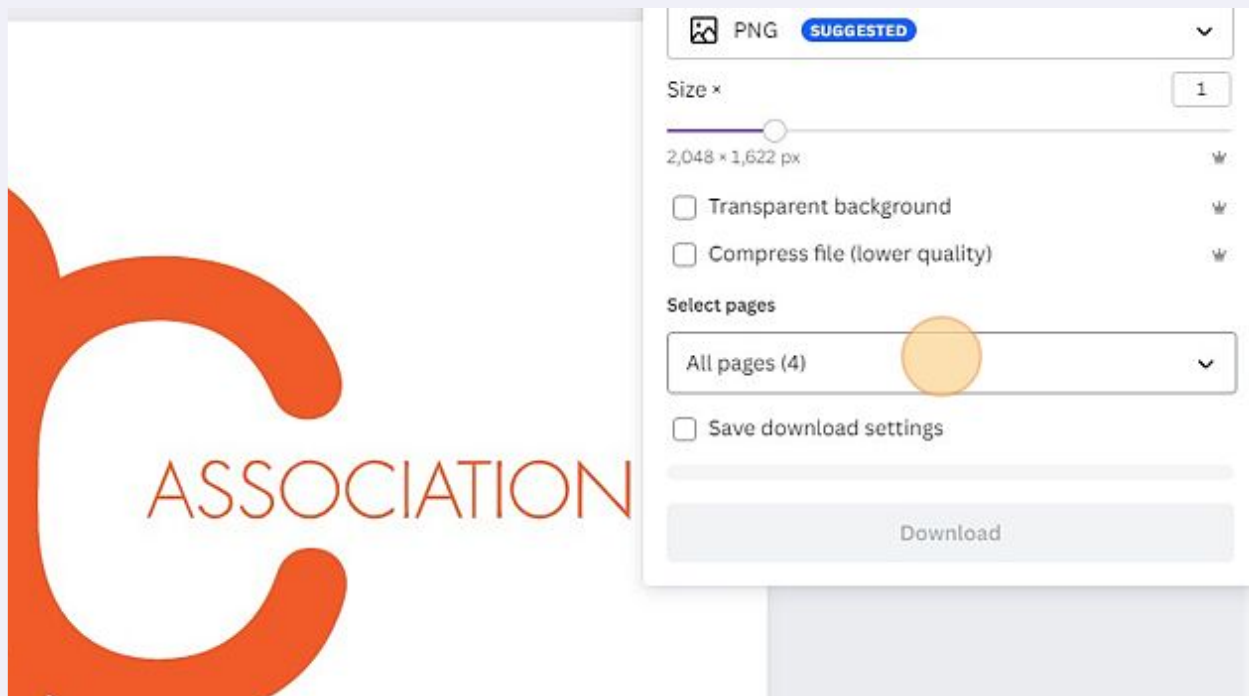

11 Once you have customised your new logo with your school colours and school name, you will be able to export the logo so it's ready for us. To export your logo click on "Share".
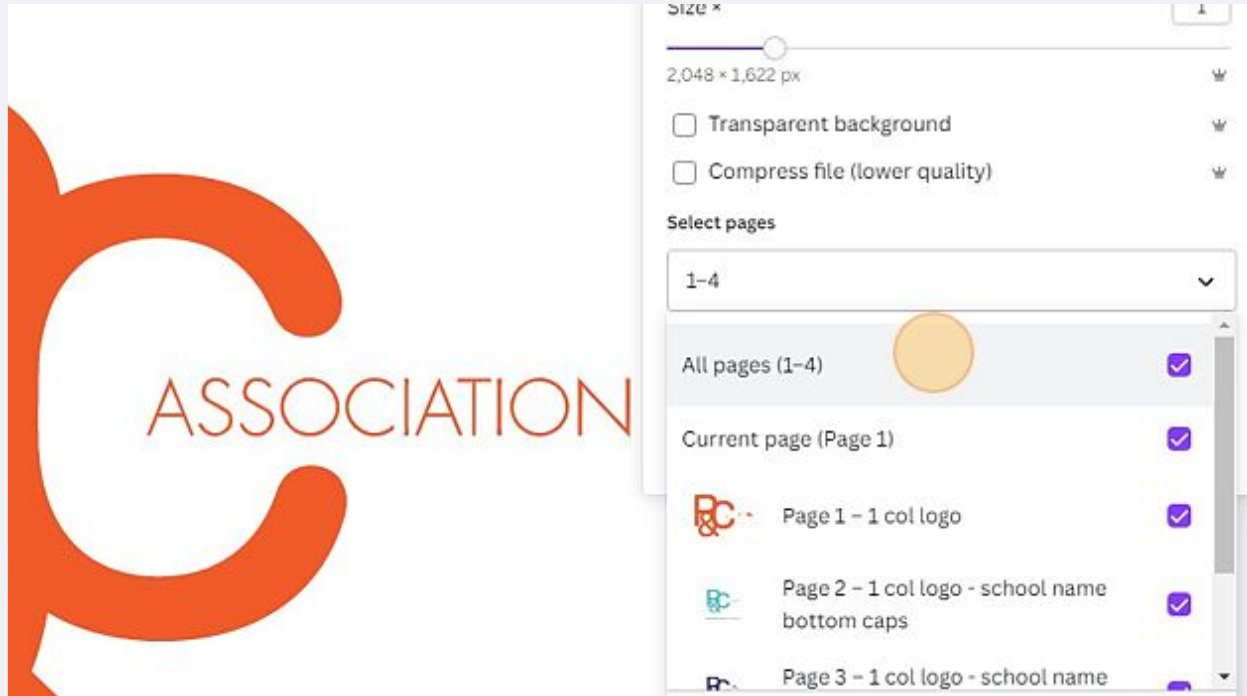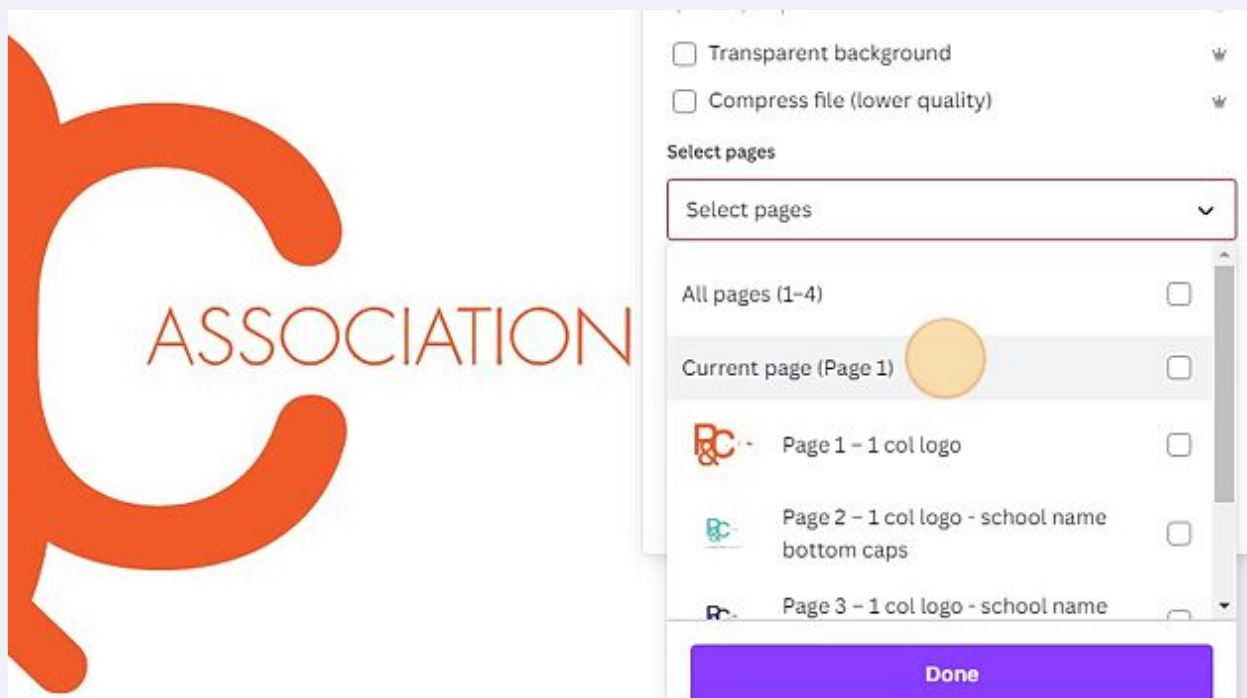
12 Click "Download".

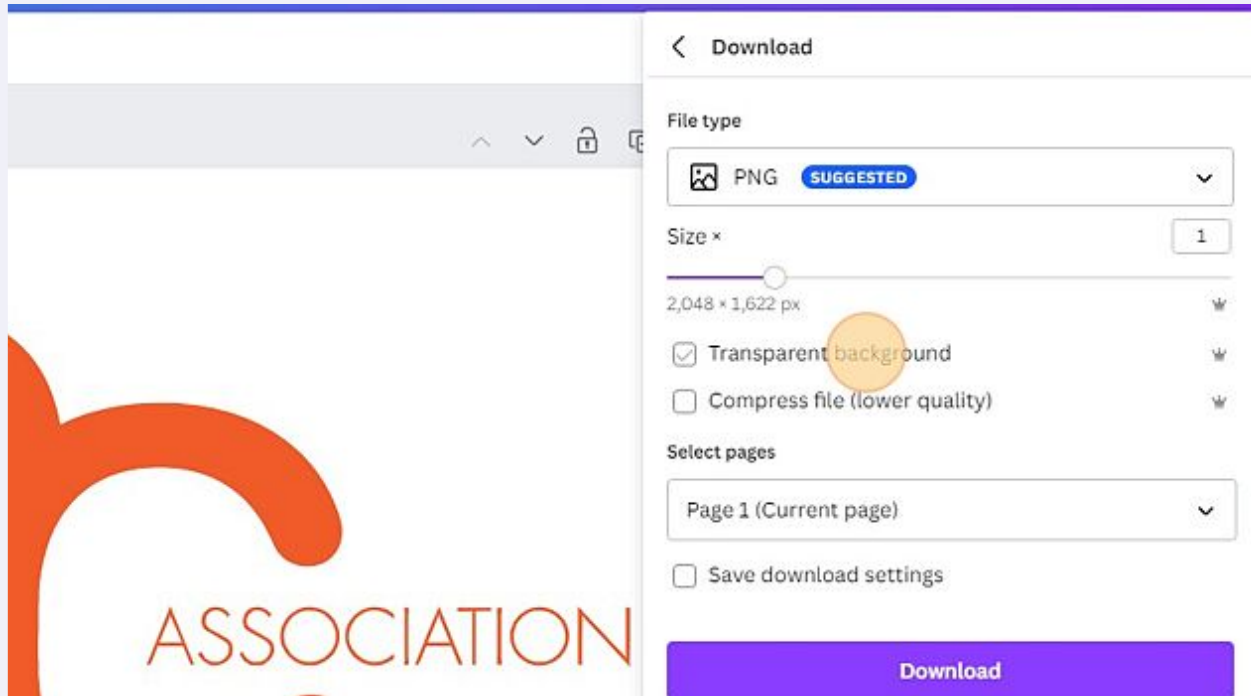**13** Click the "Select pages" field.

14 Click "All pages (1–4)"

Size ×

2,048 × 1,622 px

☐ Transparent background

☐ Compress file (lower quality)

Select pages

1–4   ⌄

All pages (1–4)   ☑

Current page (Page 1)   ☑

Page 1 – 1 col logo   ☑

Page 2 – 1 col logo - school name bottom caps   ☑

Page 3 - 1 col logo - school name

15 or select the pages you wish to export.

☐ Transparent background

☐ Compress file (lower quality)

Select pages

Select pages   ⌄

All pages (1–4)   ☐

Current page (Page 1)   ☐

Page 1 – 1 col logo   ☐

Page 2 – 1 col logo - school name bottom caps   ☐

Page 3 - 1 col logo - school name   ☐
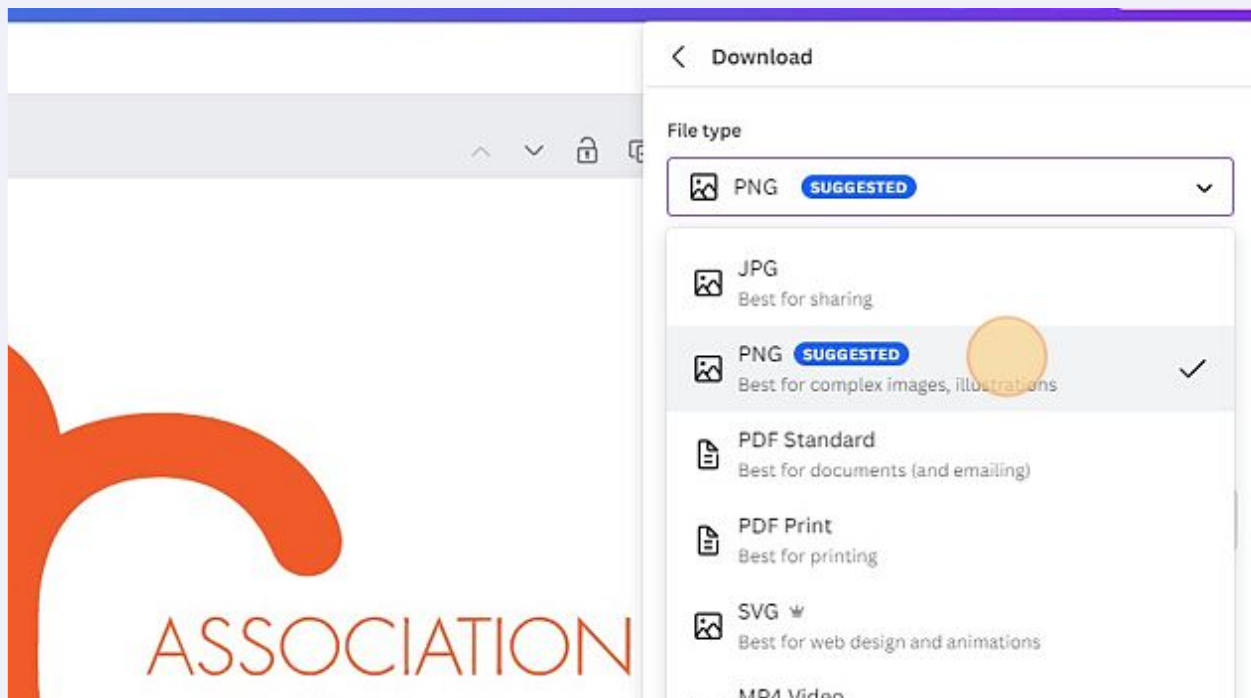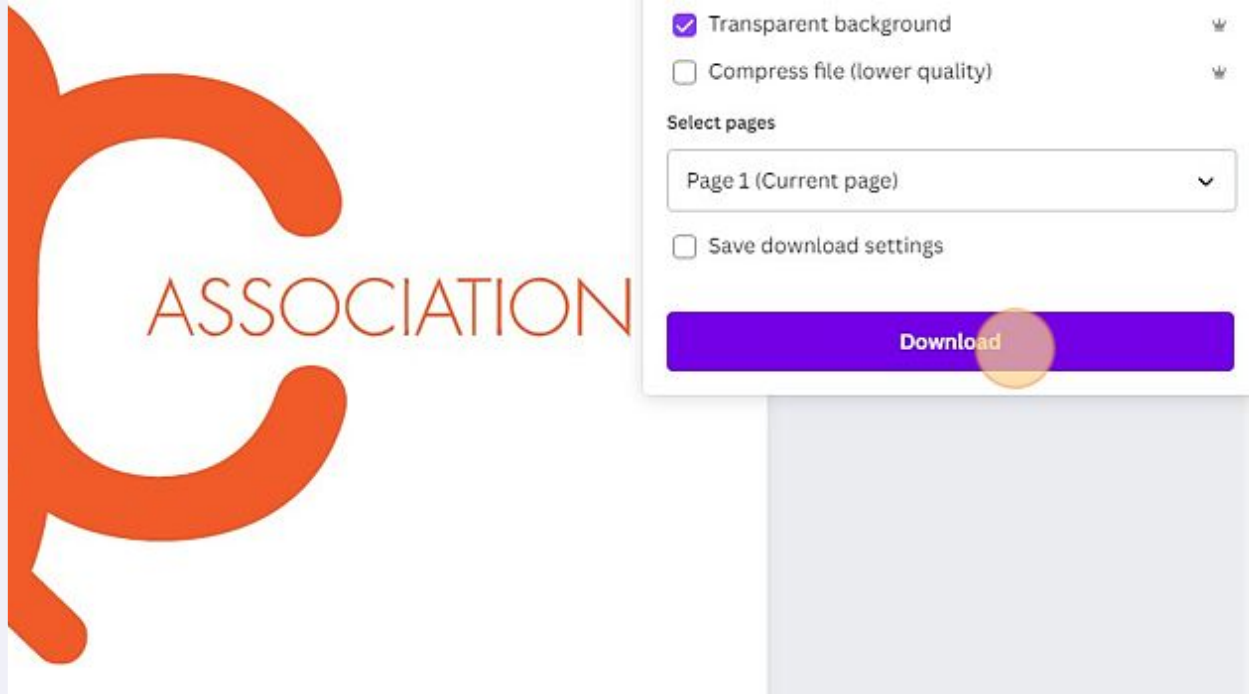
Done

16 Click "Transparent background".

17 Ensure that file type is set to "PNG".

18 Click "Download"

19 Your new logo is now downloaded and ready to use!